

CATEGORY	SERVICE	2017/18	2018/19	2019/20	% increase /decrease from previous charge
Photocopies	A4 per sheet	£0.50	£0.50	£0.50	0%
	A3 per sheet	£1.00	£1.00	£1.00	0%
	Micro film / fiche printout	£1.00	£1.00	£1.00	0%
	Postal requests (cost of copies, plus postage)	£3.00	£3.00	£3.00	0%
Digital Images	Images digitised from the original document, on CD, per image	charged as per staff time	charged as per staff time	charged as per staff time	n/a
	Images digitised from the original document, printout, per image	charged as per staff time	charged as per staff time	charged as per staff time	n/a
	Images of existing digital images, on CD, per image	charged as per staff time	charged as per staff time	charged as per staff time	n/a
	Images of existing digital images, printout, per image	charged as per staff time	charged as per staff time	charged as per staff time	n/a
Research Service	Half an hour quick "look-up" (parish registers and census only)	£15.00	£15.00	£20.00	33%
	One hour research	£30.00	£30.00	£40.00	33%
	Two hours research	£60.00	£60.00	£80.00	33%

Photography Permit	Annual permit to take digital photographs of archive documents (for private research only)	Daily permit £7; weekly permit £20; annual permit £50	Daily permit £7; weekly permit £20; annual permit £50	Daily permit £9; weekly permit £20; annual permit £50	Daily permit 29%
Family and Local History Internet Sessions	One-to-one sessions on family or local history sources on the Internet, one hour	£5 per individual in group; £10 individual	£5 per individual in group; £10 individual	£5 per individual in group; £10 individual	0%